ALUMNI POLICY*

(Version-2.0)

University Campus

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Alumni Policy

1. Introduction

The alumni play a significant role in the functioning and success of any academic institution by supporting developmental activities and being role models for the promising students of the upcoming batches. To capture the indomitable force of the alumni and to strengthen the bond between the alumni and the alma mater, the **Alumni Cell** has been established by University. The Alumni Cell has been working since 2010; however the formal Association of Jagannath University, **Jagannath University Alumni Association,** has been registered on 13th Feb. 2020 under Rajasthan Societies Registration Act, 1958. The Alumni Cell has been established for participation and contribution in the general development of the Jagan Nath University and contributing to the society.

2. Objectives

The various objectives of this Alumni Cell are herein after mentioned:

- To provide a forum to establish a link between the alumni, faculty, staff and students of the university and to help interaction between past and present students, through guest lectures and get together.
- To contribute towards the welfare of the alumni,
- To keep the alumni abreast of the various developments of university.
- To gain assistance in generating employment and internship opportunities for students and Alumni Cell members.
- To support the University in various academic, co-curricular and social activities.
- To organize Conferences/Seminars/Workshops, with the support of Alumni to upgrade knowledge of students as well as for giving practical exposure to them and their career Advancement.
- To provide a platform to alumni for connecting and contributing towards their alma mater
- To help University for effective liaison to industry.

3. Definitions

The **"Cell"** means The Alumni Cell of Jagannath University.

The **"Alumni Association"** means The Alumni Association of Jagannath University established under Rajasthan Societies Registration Act, 1958.

"Registered Address"means Alumni Cell of Jagannath University NH – 12,Chaksu Bypass Jaipur 303901

The **"Working Committee"** means the elected/nominated members of the Alumni Association.

The **"Alumnus"** means an ex-student of the University, who has obtained a degree/diploma from Jagannath University, Jaipur.

"Patrons" The Chancellor or Vice Chancellor or designated authority of Jagannath University shall be an ex-officio Patron of the Alumni Cell.

"Membership" means any student who successfully obtains any degree/diploma from the Jagannath University automatically becomes a Life member of the Cell from the date of issue of the Result Notification granting the said degree/diploma on payment of the appropriate membership fees as described.

The **"Membership Fee"** means and includes; in respect of all the members defined for alumni member category wise (Doctorate/Post Graduate/Under Graduate). The mode of collection of the membership fees would be online payment/Demand Draft/Cash.

"Membership Rights" means All members are entitled to receive all announcements etc. (as and when the usage of the internet becomes widespread, posting of such announcements on the website shall amount to their being received by the members) connected with the activities of the Cell, the Annual Magazine and participation in all social functions and other activities of the Cell.

4. Organization

"Organization" means and includes the hereinafter mentioned:

4.1 The Alumni Cell: The Alumni Cell of the Jagannath University

a) The Alumni Cell shall be headed by Dean Alumni and shall have the power to appoint President and various alumni coordinators from amongst its own members i.e. General Body,

b) The quorum for the meeting of the Executive committee shall be 2/3 of the members personally present.

c) The Alumni Cell shall manage the affairs of the Cell by Conesus over the issues in the meeting.

d) The Alumni Cell shall meet at least twice a year. The Dean shall issue the notice and the agenda of the meeting at least a week before the date fixed for the meeting. However, in case of urgent matter, the meeting may be called at shorter notice.

e) The Alumni Cell shall be responsible for conducting Alumni meet for the entire university and shall be making efforts for the contribution and involvement of Alumni for various activities for the alma mater.

f) The property, movable, and immovable, belonging to the Cell, shall be vested with the Alumni Cell.

The affairs of the Alumni Cell shall be managed by the following members:-

- Convener/ Dean, Alumni- Professor
- Faculty Coordinators from each departments- Associate/ Asst. Professor

4.1.1 Functions of Dean, Alumni Cell

The Dean, Alumni shall perform the following duties:

a) To keep the Minutes of all meetings of the Alumni Cell.

b) To carry out the directions of the Alumni Cell.

c) To conduct correspondence on behalf of the Cell.

d) To give notice of all meetings of the General Body and the Alumni Cell.

e) To exercise administrative control over the Central office of the Cell.

f) To exercise all activities of the Cell throughout the year.

g) The Dean shall seek the advice of the President in case a clarification of any kind is required.

Executive committee shall have the right to co-opt members and/or appoint sub-committees from amongst the General Body from time to time for an execution of specific assignments as required.

Any casual vacancy amongst the members of the Executive committee arising from death, resignation, and removal or otherwise may be filled by co-option by the Alumni Cell and the member so co-opted shall hold office for the balance term of the member being replaced. Such co-opted member shall be treated on par and have all the rights as enjoyed by the elected members

4.2 The General Body

The General Body shall consist of all the members of the association.

The General Body shall consider the President's report of the past meetings, plan of activities for the next year and any other matters arising from time to time.

All the resolutions put to vote at the General Body shall be decided by a majority vote (unless otherwise provided) on a show of hands. In case of equality of votes the `Presiding Officer` shall have the casting vote.

The Elected Office Bearers of the General Body shall be as follows:

The President: He/she shall be an alumnus of at least 10 years standing.

Secretary: He/she shall be an alumnus of at least 7 years standing.

Treasurer: He/she shall be an alumnus of at least 5 years standing.

Joint Secretary: He/she shall be an alumnus of at least 3 years standing.

4.2.1 The President shall perform the following functions:

a) To keep the Minutes of all meetings of the General Body.
b) To carry out the directions of the General Body.
c) To conduct correspondence on behalf of the association.
d) To give notice of all meetings of the General Body.
e) To exercise all activities of the association throughout the year.

The quorum for the meeting of the Alumni Association shall be 2/3 of the members personally present.

The Alumni Cell may terminate the membership of any of its members, in case he fails to attend two consecutive meetings of the said Committee without the grant of leave of absence. However, the President may grant leave of absence to any member.

If a vacancy arises in the office of the President/Secretary/Treasurer, the Alumni Cell shall elect a new President/Secretary/Treasurer from amongst its own members who will hold office till the next General Body Meeting.

5. Finance

"Finance" means and includes the source of funds which the Cell may receive in terms of funds, donations, and financial assistance from any source for the furtherance of its objective.

All funds received on behalf of the association shall be placed in the name of the "Alumni Association of Jagannath University" in an account to be maintained in a bank.

6. Amendments

Any provision/requirement of this constitution may be amended by a two-thirds majority of those alumni members present and voting in General Body Meeting. The quorum for such a meeting will be more than two - third of the members.

Notice of the proposed amendments shall be furnished to the President at-least 40 days before the date at which it is proposed to consider the amendments. Such a notice will

contain details of the Rule(s) desired to be amended, the proposed text of the changed rule and the reason for seeking the amendment. The latter is meant as a guide for any deliberation at the General Body meeting. Upon the receipt of a requisition for amendment the Secretary shall issue notice to every alumni member for such meeting at-least 20 days before the scheduled date.

Amendments to the memorandum shall be made as per Rajasthan Societies Registration Act, 1958

7. Dissolution

In the event of dissolution of the Association, shall be according to the procedure laid down in Rajasthan Societies Registration Act, 1958.

8. Jurisdiction

All disputes are subjected to the jurisdiction of Jaipur